

**Ph. D. Rules and Regulations, 2022**  
**Nowgong College (Autonomous)**



**Approved by the Academic Council, Nowgong College (Autonomous)**  
**vide Resolution number**

**AC- 03/2022/05 dated 17/01/2021**

## **1. Definitions**

**“Research”** means systematic study or investigation of any subject of social and academic importance in order to discover new knowledge in the form of facts/patterns/ theory etc. or new interpretation of ideas or inventions of new devices.

**“Doctor of Philosophy (Ph. D.)”** signifies that the awardees of the degree have successfully completed the prescribed course syllabi and undertaken a substantial quantum of original research, which has been conducted and reported by the holder under proper academic supervision, and in a research environment for a definite period.

**“Research Student”** means a student who is admitted to Ph. D. program of Nowgong College (Autonomous) through the procedures adopted by Nowgong College.

**“Supervisor”** means a member of the faculty of Nowgong College (Autonomous) who supervises the research work carried out by the student for Ph. D.

**“Co-supervisor”** means a person who is recognized by Nowgong College (Autonomous) to supervise the research work of a student jointly with a Supervisor. The Co-Supervisor may or may not be from the same discipline.

**Academic Year:** An Academic Year is the period of twelve months usually from 1st August in any year to 31st July of the next year

**External Examiner:** An external examiner is an examiner other than the guide(s)/supervisor(s) not belonging to Nowgong College (Autonomous)

**NC-RET:** Nowgong College (Autonomous) Research Eligibility Test — an entrance test held centrally by the office of the Principal for screening applicants for admission into the Ph.D. Programme in various disciplines under Nowgong College (Autonomous).

**Counselling:** An academic interview conducted by Nowgong College (Autonomous) to short-list applicants for admission into Ph.D. Programme of Nowgong College (Autonomous). It is an essential process and all prospective Ph.D. scholars should undergo. Failing to appear in a Counselling Session may lead to rejection of the candidature.

## **2. Introduction**

### **2.1. General Introduction**

The management and organization of the research programmes leading to Ph.D. degree shall generally remain vested with the Central Research Committee of Nowgong College (Autonomous). While taking decisions, the Central Research Committee shall follow the conditions laid down in the Regulations. In case any major policy change is required in the Regulations, the same shall be placed before the Academic Council of the college for approval. The decision of the Academic Council shall be final and binding.

## **2.2 Regulatory Bodies and their Responsibilities**

**Academic Council (AC)** is a statutory body of the college that ensures the proper management of the academic matters of the College.

**“Central Research Committee (CRC)”** is the apex body that shall administer the research programs of the College. The Principal of the College will be the Chairperson of “Central Research Committee” and will constitute the committee. In addition to the chairperson the Central Research Committee shall consist of

- 1) Five external experts from UGC recognized institutes/universities with significant research contributions.
- 2) IQAC Coordinator of Nowgong College (Autonomous)
- 3) Academic Member Secretary of Nowgong College (Autonomous)
- 4) One recognized research supervisor of Nowgong College (Autonomous) as Programme Coordinator.

(Programme Coordinator will look after all the academic matters related to the Ph.D. programme)

- 5) Two selected HODs from Nowgong College (Autonomous). In case the HOD’s are not recognized supervisor, two senior faculty members having supervisorship will be selected. The term of office of the members of the Committee except the Chairperson will be 3 (three) years.

**Primary Research Committee (PRC)** will be constituted by the Principal of the College with the Academic Member Secretary as its Chairperson. All the recognized research supervisors of the College will be members of PRC. PRC will be the main executive body dealing all research related activities as per the regulations and instructions/guidelines given by the Central Research Committee from time to time. Any admission related notification, conduction of examination, progress seminar, arrangement for thesis evaluation and other activities related to Ph.D. programme will be look after by this committee.

**Departmental Research Committee (DRC):** Once the total number of recognized research supervisors in a particular Department becomes three or more, a DRC will be constituted for the Department. The Head of the concerned Department will be the Chairperson of DRC and all the recognized supervisors of the Department will be its members. If the Head of the Department is not a recognized supervisor, the senior-most faculty of the department with supervisorship will be the Chairperson of DRC. The DRC

will have all powers and functions of PRC with its jurisdiction limited to the particular Department only.

**Doctoral Research Advisory Committee (DRAC):** There shall be a DRAC for each Ph.D. student. The formation of the DRAC will be initiated by the supervisor of the concerned student to monitor the progress of research. The DRAC shall consist of supervisor(s) and a minimum of two faculty members, otherwise eligible to be supervisors, of the concerned Department or any other allied Department in which the research student pursues his/her research work. One faculty member, other than the supervisor, will be the chairperson of DRAC and this committee will remain functional till the student submits his/her thesis. The chairperson and other members of DRAC will be proposed by the supervisor and approved by the Chairperson of the CRC.

**Board of Examiners of Thesis (BET):** Board of Examiners for examination of a thesis shall consist of internal examiner(s) (normally all the supervisors) and two external examiners. The external examiners shall be chosen by the chairperson of the CRC from a panel of ten members proposed and recommended by the supervisor. The supervisor(s) shall propose the panel of examiners at the time of submission of the abstract of the thesis. Apart from this, PRC will also prepare a panel of external examiner for each subject separately. The external examiner will be chosen by the chairperson of CRC out of these two panels.

**Oral Defence Evaluation Committee (ODEC):** Oral defence evaluation is an essential component of the evaluation process. Oral Defence Evaluation Committee of a research student shall evaluate the performance of the student in the Viva-voce examination or oral defence of the research work carried out by him/her. The committee shall consist of the internal examiner(s) and one of the external examiners of BET selected by the Chairperson of CRC. If none of the external examiners of BET is available for evaluation of oral defence, an alternative examiner shall be selected by the chairperson of the CRC, preferably from the panel of examiners submitted by the supervisor(s) earlier.

### **3. Ordinances**

1. Nowgong College (Autonomous) shall award the degree of Doctor of Philosophy (Ph.D.) to a candidate who has successfully completed the required course work and the stipulated program of research in one of the department of the college.
2. The Academic Council (AC) of the College shall formulate rules and regulations governing Ph.D. degree programme of Nowgong College (Autonomous). The AC can modify or change the structure, the governing rules and regulations from time to time.

3. A candidate to be awarded Ph.D. degree has to submit a thesis embodying the findings of his/her research carried out under this program. The thesis should be a record of an original research contribution of high quality to the advancement of knowledge as judged by experts in the relevant area.

4. A candidate becomes eligible for the award of Ph. D degree after fulfilling the entire academic requirement as prescribed in the Ph D. Regulations.

5. The Board of Management (BoM) of the College shall approve the award.

6. In the case of any controversy in the BET or ODEC report, the decision of the AC shall be final and binding.

7. The Ph.D. degree shall be awarded in the discipline of the department in which the student registers for Ph.D. program.

#### **4. Categories of candidature and Allotment of Supervisors**

**4.1 Categories of candidate:** The College shall admit Ph.D. students under the following categories:

**a) Full Time:** Students under this category shall work full time for the Ph. D. courses and research works. A fulltime candidate may be of any category specified below -

- i) Regular (Students having their own fellowship such as JRF/SRF/Foreign fellowship etc.)
- ii) Sponsored (Students sponsored by Govt. organizations, Industries, R & D Organizations etc.)
- iii) Self-financed (Students neither having any fellowship nor sponsorship)

**b) Part Time:** Students under this category will work full-time till they complete their Ph.D. course work. After completion of the course work they may continue their work in their own organization. A part time candidate may be of any category specified below -

- i) Project Fellow: Students working in a sponsored project can work for their Ph.D. in this category provided the principal investigator of the project gives him/her a NOC to pursue Ph.D.
- ii) Sponsored (Students sponsored by Govt. organizations, Industries, R & D Organizations etc.)
- iii) Self-financed (Students neither having any fellowship nor sponsorship)

**4.2 Maximum Number of Students against each Supervisor:** The maximum limit for supervising Ph. D. students as Supervisors/Co-Supervisors at a time shall be as follows -

1. Professor: 8 (As Supervisor); 4 (Co-Supervisor) (2 additional candidate having JRF/SRF may be allowed to enroll)
2. Associate Professor: 6 (As Supervisor); 2 (Co-Supervisor) (2 additional candidate having JRF/SRF may be allowed to enroll)
3. Assistant Professor: 4 (As Supervisor); 2 (Co-Supervisor) (2 additional candidate having JRF/SRF may be allowed to enroll)

However, before deciding the number of students for each category of faculty, the CRC shall take into consideration the availability of infrastructure and the teaching commitments of the supervisor.

#### **4.3 Allotment of Supervisor**

1. The Chairperson of the PRC upon recommendation of the committee shall allot a supervisor to each to be admitted student and same will be notified before the student completes his/her Ph.D. course work.
2. A student may apply in prescribed format to the chairperson, PRC for changing his/her supervisor on sufficient and valid grounds. On the basis of the application and recommendation of the PRC, the CRC may approve the change. However, the supervisor must give a NOC in this regard. In case any anomaly arising either from the student or from the supervisor side superior authority (PRC or CRC) will intervene the matter.
3. Faculty members retiring from their service within three academic years are not allowed to take new scholars under him/her supervision.

#### **4.4 Recognition of Supervisor**

1. Any faculty member of the College who is already recognized as a research supervisor of any state/central University shall automatically be recognized as research supervisor of the College.
2. Any permanent faculty member from the PG Departments with a Ph.D. degree awarded at least three years before, who has completed at least three years of services and have minimum of two publications in Scopus/ Web of Science indexed, UGC CARE listed (latest) journals in relevant and allied subjects after obtaining Ph.D. degree may be recommended by the PRC to be recognized as a Supervisor. Upon recommendation of the PRC, CRC will recognise a faculty as research supervisor of the College.
3. For faculty members having any on-going externally funded research project, the three years cooling period after Ph.D. may be waved provided they have the other requisite qualifications.

4. Faculty members having the requisite qualifications shall express their willingness to supervise research by writing to the Chairperson, CRC through the Chairperson PRC.
5. If a supervisor leaves the College permanently or retires from service, she/he shall continue to supervise the student(s) till she/he/they complete the work. In such cases, the supervisor must express his/her willingness in writing to the chairperson of CRC to continue research supervision of the concerned student. Moreover, the PRC will nominate a Co-supervisor for each student with the consent of the Supervisor.
6. In case the Supervisor or the Co-supervisor is not in a position to continue supervision due to prolonged illness or other problems or factors beyond his/her control (including the demise of the supervisor), the CRC may appoint a new Supervisor on the recommendation of PRC based on an application received from the student(s) concerned justifying the reason for such changes.
7. Any faculty member of reputed academic institute/ Scientist from Govt. laboratories having the requisite qualifications may be recognised as a Co-Supervisor of any Ph.D. scholar of the College. Intending person will apply for the same to CRC of the College through PRC. Alternately, a research supervisor of a research student may also propose any faculty/scientist/researchers from a reputed institute/organization to be recognized as a co-supervisor of his/her students with prior written consent from the person concerned. The Co-Supervisor may or may not be a recognized research supervisor of his/her parent institute. The Supervisor will submit an application for the same to the chairperson of CRC through the chairperson of PRC along with consent letter and brief bio-data of the proposed co-supervisor. Such person may be recognised as a Co-Supervisor only (With Supervisor from the College) by CRC upon recommendation of the PRC.

## **5. Admission in to the Ph. D. program**

### **5.1: Eligibility for admission:**

1. A master degree with minimum 55 % marks in the concerned or allied subject.

### **5.2: Admission Procedures**

1. The application form for admission to the Ph. D. program in prescribed format duly filled in and complete in all respects must reach the office of the Academic Member Secretary, Nowgong College (Autonomous) on or before the last date specified for the purpose.
2. Sponsored candidates shall submit a sponsorship certificate from their employers in proper format.

3. Employed Part Time candidates shall submit a no objection certificate from their employers stating that the candidates shall be allowed to get themselves admitted to the Ph. D. program, if selected.
4. Applications received by the Academic Member Secretary shall be scrutinized by the PRC, enlist the suitable candidates and Academic Member Secretary shall call them to the NC-RET. The candidates qualifying in the NC-RET shall be invited for the personal interview.
5. Candidates qualified in the UGC NET-JRF/ UGC-CSIR NET-JRF/DBT-JRF/ICMR-JRF and similar other qualifications as recognized by the UGC need not appear in the NC-RET. However, such candidates shall appear in the personal interview.
6. The panel of candidates recommended for admission by PRC shall be sent or approval of the Chairperson of the CRC.
7. Selected candidates shall be intimated by the Academic Member Secretary for getting themselves admitted in to the Ph. D. program.

#### **6. Course work, course registration and attendance**

1. A student admitted to the Ph.D. programme shall be required to complete a specified course work according to the latest UGC guidelines.
2. A candidate may do maximum of two courses included in the syllabus in distance mode using the SWAYAM platform by registering for similar courses as recommended by the College. However, such a candidate has to give one presentation relating to the concerned course(s) after every 15 days in the College. They also have to qualify in all the course work examinations conducted by the College.
3. During course work, all categories of students shall report at the department regularly and attend classes or do assigned tasks. The percentage of attendance during course work shall be 75 for all categories of students.
4. In the middle of the second semester (each department will specify a definite date), a student will submit his/her plan of research (PoR) in the prescribed format to the PRC/DRC. The Chairperson of PRC/DRC shall arrange for a seminar for every student for presentation of his/her PoR.

#### **7. Monitoring the Progress of Research**

1. During the period of research work, all categories of students shall be in touch with their supervisor(s) and give at least one Research Progress Seminar (RPS) in every semester in presence of the members of the DRAC. Except for Part time students, other



categories of students shall be generally available in the department/centre unless they are engaged in experiments/field works/library works elsewhere with prior permission of the Supervisor(s) with intimation to the Head of the Department/Centre for record.

2. Following the presentation of the Research Progress Seminar (RPS), a student shall submit Research Progress Report (RPR) in the prescribed format through the Supervisor and duly signed by the members of DRAC to PRC/DRC at least 20 days before the end of each semester.
3. The PRC/DRC shall send the **RPR** to the CRC for appraisal with one of the following recommendations:
  - (a) allowed to enroll in the next semester and continue research;
  - (b) allowed to enroll and continue research but with suggestions for improvement;
  - (c) as the performance is very poor advised to discontinue.
4. A student shall give a pre-submission seminar at least 1 year before the submission of his/her thesis. A student must submit his/her thesis within one year of the pre-submission seminar.
5. The period of candidature (from the date of Admission/Registration) of Ph. D student shall be as follows:

Category	Minimum period for submission	Maximum period for submission
Full Time	6 semesters	10 semesters (extension 2 semesters)
Others	8 semesters	12 semesters (extension 2 semesters)

The registration of a candidate shall stand cancelled in case of failure of submission of thesis within the prescribed period including the extended period. Such candidates shall be allowed to register as a fresh candidate for continuation of his/her research. He/ She shall be treated as fresh candidate however, the minimum period for submission of the thesis shall be four semesters.

6. A PhD student shall be allowed to change his/her category from full time to part time only after completion of course work on valid reasons viz. employment, illness etc.

**8. Approval of the title of the thesis and pre-submission seminar**

1. A student shall finalize the title of his/her thesis within the first six semester from his/her admission to Ph.D. programme and get it approved by the PRC. Any request for change in title of the thesis will not be entertained after the stipulated time.
2. At least three months before submission of the thesis, the student shall submit an abstract in the prescribed format (both hard and soft copies) to the Academic Member Secretary through the Supervisor for consideration of the PRC and give an abstract seminar on the research carried out by him/her. The PRC shall go through the Abstract and suggest changes, if any, in the final form of the thesis.

**9. Submission of thesis and award of Ph.D. degree**

1. A student must submit the thesis within six month of submission of the abstract to the Academic Member Secretary. Prior to submission of the thesis, a student must publish at least one research article in a Web of Science/ Scopus indexed or /UGC CARE listed journal and must present his/her research work (or a part of it) in at least one national/international seminar.
2. Thesis must be written in the prescribed format.
3. As per UGC guide line (Point No 9.5), the thesis shall contain a certificate of Doctoral Committee for Plagiarism Check.
4. The Academic Member Secretary shall arrange for evaluation of the thesis and conduction of the oral defence seminar at earliest possible.
5. After successful completion of the oral defence seminar and upon recommendation of the external evaluator, the degree shall be awarded by the Board of Management (BoM) of the College on recommendation of the Academic Council. The announcement of the award shall be made by the Academic Member Secretary.
6. The date of award of /obtaining the degree to a Ph. D. scholar shall be the date of the meeting and approval of the BoM awarding the degree and the 'Certificate' thereof shall retain this date.

*Annexure –I*  
*Application form for Admission to Ph. D Programme*



**Form no....**

**Nowgong College (Autonomous)**  
**(To be filled in by the candidate)**  
**Session.....**

Fix a signed  
Passport size  
Photograph

Draft No \_\_\_\_\_ Date \_\_\_\_\_ for Rs \_\_\_\_\_ Drawn at \_\_\_\_\_

Department to which Ph.D. admission is sought: \_\_\_\_\_

1. Name of candidate :  
(in block letter)
2. Father's/Husband's/Gurdian's Name :
3. Permanent address :  
(in full)
4. Postal address :  
(for communication)
5. Date of birth :
6. Nationality :
7. Whether belongs to SC/ST/OBC/MOBC :
8. Gender (Please tick  $\surd$ ) : Male / Female
9. Educational qualification HSLC onwards (submit attested copies of all testimonials):

Name of Examination	Year	School/College Board/University	% of marks/ Grade points	Div./ Class	Subject/ Specialization

10. Teaching/ Research experience:  
(Mention level of teaching-UG/PG/College/Institute/ Courses taught/ Area of research)

11. Tick the category of candidature sought:

Full time:  Sponsored  Part Time  Project

12. Seminar /workshop/conference attended after post graduation:

(Separate list may be enclosed)

13. If employed, details of employment:

Organisation	Duration	Position	Regular/temp	Nature of duties

14. If employed, whether leave will be granted/ already granted:

(No objection certificate from the employer to be enclosed)

15. Specialized training(if any) :

16. Scholarship/fellowship awarded for research (if any):

17. Qualified for NET/GATE or similar examination with year ( Enclose Certificate) :

18. List of publications (if any) :

19. Whether hostel accommodations required:

**Declaration**

I certify that the information given above are correct/true to the best of my knowledge. If anything is proved to be wrong my admission may be cancelled. If admitted I shall abide by the University rules and regulations

Date:

Place:

Signature of the candidate

**For Office Use Only**

1. Verified by: Name \_\_\_\_\_ Signature \_\_\_\_\_

Designation \_\_\_\_\_

Date: \_\_\_\_\_

2. Recommended/Not Recommended :

Chairperson, Selection Committee

Date:

*Annexure –II*  
Nowgong College (Autonomous)  
(Format of Progress report)

Semester: Autumn/Spring                      Year \_\_\_\_\_

Period from \_\_\_\_\_ To \_\_\_\_\_

1. Name of the student:
2. Category (Full time/Part time/Sponsored/ Project)
3. Department \_\_\_\_\_
4. Registration Number:
5. Total no. of semesters completed:
6. Total no. of courses and credits completed:
7. Progress of research (Separate sheet may be attached)
8. Expected date of completion:
9. Leave availed during this semester (if any):
10. Nature of Fellowship/Scholarship/Stipend received, if any:

Signature of Candidate:

Signature of Supervisor

14. Remarks of the Doctoral Research Advisory Committee:

15. Signature of DRAC Members:

**Approved by Chairman, CRC**

Signature \_\_\_\_\_ Date \_\_\_\_\_

*Annexure- III*  
Plan of Research  
Nowgong College (Autonomous)  
(Should be submitted in triplicate)

*Main points to be included in the plan of research (maximum of 15 A4 size pages with Times New Roman font and 1.5 line spacing)*

1. Introduction: Give a brief introduction to the proposed research work highlighting the relevance and significance of the study (maximum 500 words)
2. Objectives: Give the objectives of the study point wise. Do not give to many objectives. No of objectives, if possible should not be more than five.
3. Literature review: Give a systematic literature review of the proposed work highlighting the significant works done in this filed both at national and international level. (maximum 3 pages)
4. Methodology: Give objective-wise brief description of the tentative methodology to be followed during the research work. Include flow chart, schematic diagram, reaction scheme etc. wherever necessary and possible.
5. Conclusion: Give a brief conclusion citing the expected outcomes of the proposed research work.
6. References: Cite all the references you have incorporated in the main text body of the plan of research.

*Annexure- IV*  
Nowgong College (Autonomous)  
(Format of Progress report)

Semester: Autumn/Spring                      Year \_\_\_\_\_

Period from \_\_\_\_\_ To \_\_\_\_\_

1. Name of the student:
2. Category (Full time/Part time/Sponsored/ Project)
3. Department \_\_\_\_\_
4. Registration Number:
5. Total no. of semesters completed:
6. Total no. of courses and credits completed:
7. Progress of research (Separate sheet may be attached)
8. Expected date of completion:
9. Leave availed during this semester (if any):
10. Nature of Fellowship/Scholarship/Stipend received, if any:

Signature of Candidate:

Signature of Supervisor

14. Remarks of the Doctoral Research Advisory Committee:

15. Signature of DARC Members:

**Approved by Chairman, CRC**

Signature \_\_\_\_\_ Date \_\_\_\_\_

*Annexure- V*  
Nowgong College (Autonomous)  
(Ph.D. Synopsis submission form)

1. Name of the Candidate:
2. Department:
- 3.Registration Number
- : 4. Name of Supervisor:
5. Name of the Co-Supervisor with his/her affiliation:
6. Title of thesis:

**Main points to be included in the synopsis.**

7. Introduction:
8. Objectives:
9. Review of literature:
10. Methodologies/approach (es) applied:
11. Bibliography:
- 12.Collaboration with /assistance from other institutes/universities/laboratories (if any):

Signature of Supervisor

Signature of HoD

Signature of Co supervisor

**\*\*Synopsis should be written within 2000 words**



## *Annexure-VI*

### Nowgong College (Autonomous) Guidelines for preparation of the thesis

#### **1. General**

The thesis should be written in a precise manner without making it unnecessarily voluminous.

International Standard white paper of A4 size should be used.

Pages should be numbered consecutively and clearly.

The typing should be 1.5 spaced and presented in a clear and legible font (preferably 12 point).

Figures, photographs, graphs and tables should be numbered separately

Left and right margins should be not less than 25 mm. Care should be taken with page numbers to allow for page trimming when the thesis is bound.

Folding diagrams or charts should be arranged so as to open to the top and right.

Before producing final copies of a thesis for submission, the candidate should ensure that all the spellings, punctuation, vocabulary and grammar are correctly used and the bibliography is prepared according to internationally accepted conventions.

#### **2. Organization of the thesis**

The thesis may be organized in the following manner

- Title page
- Declaration by the candidate
- Certificate of Supervisor in prescribed format
- Certificate of Oral Defence Evaluation
- Acknowledgments
- Table of contents
- List of tables, figures and illustrations, abbreviations, symbols
- Abstract

- The main text may be divided into several chapters. The candidate may adopt the following pattern

1. Introduction
2. Review of Literature
3. Materials and Methods
4. Analysis/Results (whichever is applicable)
5. Discussion

- Bibliography or List of References
- Appendices (wherever necessary)

### 3. Title page

3.1 The thesis must be preceded by a **title page**. The title page of the thesis should show

- Title of the thesis
- Degree for which it is submitted: "**A thesis submitted in partial fulfilment of the requirements for the award of the degree of Doctor of Philosophy**"
- Full name of the student
- Registration Number
- Logo of College
- Department
- Month and year

3.2 Cover Page should be a replicon of the title page

a) Spine:

**AUTHOR'S SURNAME** \_\_\_\_\_ **Ph. D. title (vertically in brief)** \_\_\_\_\_ **YEAR** \_\_\_\_\_

b) It should be printed in black ink. The colour of the cover page should be such that the logo becomes prominent.

#### **4. Example of title page:**

<p style="text-align: center;"><b>Title of the thesis</b></p> <p style="text-align: center;"><b>A thesis submitted in partial fulfilment of the requirements for the degree of Doctor of Philosophy</b></p> <p style="text-align: center;"><b>Student's name</b> Regn No.</p> <p style="text-align: center;"><b>(logo)</b></p> <p style="text-align: center;"><b>Full affiliation of the Candidate</b></p> <p style="text-align: center;"><b>Month &amp; Year</b></p>
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#### **5. Abstract**

The title page must be followed by an abstract in English.

#### **6. Thesis preparation and binding**

At the time of initial submission, the thesis should preferably be with a flexible cover to facilitate the incorporation of amendments which might be recommended by the examiners.

At the time of final submission hard binding must be done with covers strong enough to resist damage by bending or knocking. Twin-ring, spring-back and spiral binders are not acceptable.

*Annexure-VII*

Format for No-Objection Certificate from Employer in Official Letterhead

Ref No:

Date:

To

The Chairperson

Central Research Committee

Nowgong College (Autonomous)

Sub: No objection certificate

Dear Sir/ Madam

It is hereby certified that Mr./Ms \_\_\_\_\_ has been working in this organization as \_\_\_\_\_.

This organization has no objection to his/her being admitted to the Ph.D. programme at Nowgong College (autonomous) from the session starting on \_\_\_\_\_ as a part-time student.

Signature:

Date:

Name:

Place:

Designation

Seal of competent authority.

*Annexure – VIII*

*(Format for Sponsorship Certificate in Official Letter Head)*

To

The Chairperson  
Central Research Committee  
Nowgong College (Autonomous)

Sub: Sponsorship of Mr./Ms \_\_\_\_\_ for Ph.D. programme at  
Nowgong College (Autonomous)

Dear Sir/ Madam,

Mr./Ms \_\_\_\_\_ who has been working in this  
organization as \_\_\_\_\_ is hereby sponsored for carrying out the Ph.D. work  
at Nowgong College (Autonomous) from the session \_\_\_\_\_ as a full time  
student.

Whenever necessary, the employee will be relieved from his/her duties in the  
organization to join the Ph.D. programme.

Date:

Signature:

Place:

Name :

Designation: